

AGENT INFORMATION

GENERAL

DESCRIPTION

MISCELLANEOUS

UTILITIES, ASSUMPTIONS & FINANCIAL INFO

AGENT INFORMATION Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

® OFFICE ID: _____ ® AGENT ID: _____ CO-AGENT ID: _____

AGENT INFORMATION

GENERAL

DESCRIPTION

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® ADDRESS Please note: ALL fields are required in this section

STREET #: _____ MODIFIER: _____ DIRECTION: EAST SOUTH NE SE NORTH WEST NW SW STREET NAME: _____

POST DIRECTION: EAST NORTH NE NW SOUTH SE SW WEST SUFFIX: _____ UNIT #: _____

COUNTY: _____ MUNICIPALITY/TOWNSHIP: _____ CITY: _____

AREA: _____ SUBDIVISION / COMPLEX: _____

ZIP CODE: _____ +4: _____ CROSS STREET: _____

® SCHOOL DISTRICT: _____ ® ELEMENTARY SCHOOL: _____

® MIDDLE/JR. HIGH SCHOOL: _____ ® SENIOR HIGH SCHOOL: _____

GENERAL LISTING INFORMATION Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

® TRANSACTION TYPE: SALE LEASE SUB LEASE: YES NO LEASE TYPE: GROSS NET OTHER AVAILABLE DATE: _____

SUB LEASE EXPIRATION DATE: _____ TAX ID: _____ ® LICENSEE ASSISTING SELLER DUAL AGENCY:

® SPECIAL LISTING CONDITIONS: FORECLOSURE PROBATE NONE SHORT SALE
 POSSIBLE BUYER FEES: YES NO
 LEGAL DESCRIPTION: _____
 DESIGNATED AGENT YES
 SELLER'S AGENT NO
 TRANSACTION BROKER

® LISTING PRICE (\$)/LEASE (MONTHLY): _____
 ® AGREEMENT TYPE: EXCL RIGHT TO SELL PURCHASER EXEMPTIONS AGREEMENT TYPE 2: NOT APPLICABLE LIMITED SERVICE
 EXCLUSIVE AGENCY VARIABLE RATE
 TRANS BROKERAGE AD CODE: _____

® PUBLISH TO INTERNET: YES NO
 ® SHOW ADDRESS TO PUBLIC: YES NO
 ® PERMIT AVM: YES NO
 ® PERMIT COMMENTS: YES NO

COMMISSIONS Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

® SUB AGENCY COMMISSION: _____
 ® BUYER AGENCY COMMISSION: _____
 ® TRANS BROKER COMMISSION: _____
 ® VARIABLE RATE: YES NO

COMMISSION COMMENTS: _____

SIZES Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

® LOT SIZE (ACRES): _____
 ® LOT SIZE SOURCE: APPRAISAL COUNTY RECORDS LISTING AGENT OWNER
 BUILDER DEED OTHER SURVEY

DETAILS Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

® LISTING DATE: _____ ® EXPIRATION DATE: _____

OWNER NAME: _____ OWNER PHONE AREA + NUMBER : _____

OCCUPANT TYPE: OWNER TENANT VACANT OCCUPANT NAME: _____ OCCUPANT PHONE AREA + NUMBER : _____

® SHOWING INSTRUCTIONS (4): APPOINTMENT-LOCKBOX COMBINATION SHOW AT WILL
 APPT. THROUGH MLS LISTG AGT ACCOMPANY SIGN
 BOUNDRY LINES MARKED NO SIGN
 BY APPOINTMENT ONLY OTHER
 CALL LISTING AGENT PET
 CALL LISTING OFFICE SENTRILOCK

® TAXES PAID (\$): _____ ® TAX YEAR: _____ ASSOCIATION FEE (\$): _____ ASSOCIATION FEE PAID: MONTHLY NOT REQUIRED
 NONE YEARLY

DESCRIPTION: Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

<p>® TYPE (6):</p> <input type="checkbox"/> AGRICULTURAL LAND <input type="checkbox"/> CITY <input type="checkbox"/> CONDO <input type="checkbox"/> DUPLEX <input type="checkbox"/> MOBILE HOME PARK <input type="checkbox"/> MOBILE HOME ALLOWED <input type="checkbox"/> MULTI-FAMILY <input type="checkbox"/> OTHER <input type="checkbox"/> PUD <input type="checkbox"/> RURAL <input type="checkbox"/> SINGLE FAMILY <input type="checkbox"/> SPECIAL USE <input type="checkbox"/> ZONING VARIANCE	<p>® DESCRIPTION (5):</p> <input type="checkbox"/> ADJOINS TO GOVERNMENT LAND <input type="checkbox"/> BACKS TO COMM GRND <input type="checkbox"/> BACKS TO TREES/WOODS <input type="checkbox"/> CORNER LOT <input type="checkbox"/> CREEK <input type="checkbox"/> CUL-DE-SAC <input type="checkbox"/> DOCK <input type="checkbox"/> ON GOLF COURSE <input type="checkbox"/> LAKE ACCESS <input type="checkbox"/> LEVEL LOT <input type="checkbox"/> OTHER <input type="checkbox"/> PASTURE LAND <input type="checkbox"/> PIE SHAPED LOT <input type="checkbox"/> POND/LAKE <input type="checkbox"/> RIVER <input type="checkbox"/> SUITABLE FOR HORSES <input type="checkbox"/> WATER VIEW <input type="checkbox"/> WATERFRONT LOT <input type="checkbox"/> WOODED	<p>® LOT DIMENSIONS:</p> <p>-----</p>	<p>® STREET INFO (2):</p> <input type="checkbox"/> ASPHALT <input type="checkbox"/> CONCRETE <input type="checkbox"/> DIRT <input type="checkbox"/> GRAVEL ROCK <input type="checkbox"/> NONE <input type="checkbox"/> OTHER <input type="checkbox"/> TAR & GRAVEL
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<p>ROAD ACCESS (4):</p> <input type="checkbox"/> CITY STREET <input type="checkbox"/> COUNTY ROAD <input type="checkbox"/> EASEMENT ACCESS <input type="checkbox"/> GRAVEL <input type="checkbox"/> INTERSTATE/US HWY. <input type="checkbox"/> PAVED <input type="checkbox"/> PRIVATE	<p>ROAD FRONTAGE: -----</p>	<p>® TOPOGRAPHY (6):</p> <input type="checkbox"/> BOTTOMLAND <input type="checkbox"/> CLEARED <input type="checkbox"/> FILLED <input type="checkbox"/> FILL NEEDED <input type="checkbox"/> FLOOD PLAIN <input type="checkbox"/> GENTLY ROLLING <input type="checkbox"/> HILLY <input type="checkbox"/> IRREGULAR <input type="checkbox"/> LEVEL LOT <input type="checkbox"/> LEVEL TO GENTLY ROLL <input type="checkbox"/> MOSTLY WOODED <input type="checkbox"/> OPEN <input type="checkbox"/> OTHER/UNKNOWN <input type="checkbox"/> ROLLING TO HILLY	<p>® NUMBER OF LOTS: -----</p> <input type="checkbox"/> ROAD FRONTAGE <input type="checkbox"/> ROLLING <input type="checkbox"/> SLOPING <input type="checkbox"/> SOME WOODED <input type="checkbox"/> SOME OPEN <input type="checkbox"/> SOME PASTURE <input type="checkbox"/> STEEP <input type="checkbox"/> SOME TIMBER <input type="checkbox"/> TERRACED <input type="checkbox"/> TILLABLE <input type="checkbox"/> TIMBER <input type="checkbox"/> WATERFRONT <input type="checkbox"/> LEVEL TO ROLLING
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<p>® FOLIAGE (4):</p> <input type="checkbox"/> CLEARED/PASTURE LAND <input type="checkbox"/> HEAVY WOODS <input type="checkbox"/> NATURAL STATE <input type="checkbox"/> OTHER <input type="checkbox"/> SCATTERED WOODS <input type="checkbox"/> SOME TREES	<p>BUILDING ON SITE (7):</p> <input type="checkbox"/> BARN(S) <input type="checkbox"/> DWELLING <input type="checkbox"/> MOBILE HOME <input type="checkbox"/> NONE <input type="checkbox"/> OTHER <input type="checkbox"/> SHED <input type="checkbox"/> UTILITY BUILDING	<p>® ZONING: -----</p>	<p>® RESTRICTIONS (4):</p> <input type="checkbox"/> ADULT ONLY <input type="checkbox"/> ARCHITECTURAL APPROV <input type="checkbox"/> CITY <input type="checkbox"/> DEED RESTRICTIONS <input type="checkbox"/> MINIMUM SQUARE FTG <input type="checkbox"/> NO BUSINESS <input type="checkbox"/> NO MOBILE HOMES <input type="checkbox"/> NO MINERAL RIGHTS	<input type="checkbox"/> NONE <input type="checkbox"/> OTHER <input type="checkbox"/> RECORDED RESTRICTIONS <input type="checkbox"/> SUBDIVISION <input type="checkbox"/> TRUSTEE/ASSOC FEE <input type="checkbox"/> UNKNOWN <input type="checkbox"/> YES
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<p>® ASSESSMENTS (4):</p> <input type="checkbox"/> BUYER TO ASSUME <input type="checkbox"/> BUYER TO PAY <input type="checkbox"/> INCLUDED W/PRICE <input type="checkbox"/> NO ASSESSMENTS <input type="checkbox"/> SELLER TO PAY <input type="checkbox"/> SPECIAL ASSESSMENTS	<p>SPECIAL DESCRIPTION:</p> <input type="checkbox"/> DISPLAY <input type="checkbox"/> ENERGY STAR HOME <input type="checkbox"/> INTERIOR ELEVATOR IN RESIDENCE <input type="checkbox"/> LEED-CERT. GREEN <input type="checkbox"/> NAHB/GBI VER. GREEN <input type="checkbox"/> NO STEP/RAMP ENTRY <input type="checkbox"/> OTHER <input type="checkbox"/> REHABBED	<input type="checkbox"/> RENOVATED <input type="checkbox"/> SOME ACCESSIBLE FEATURES <input type="checkbox"/> SPEC HOME
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MISCELLANEOUS: Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

<p>® OPTIONS (5):</p> <input type="checkbox"/> OUR BUILDING OUR PLAN <input type="checkbox"/> OUR BUILDING YOUR PLAN <input type="checkbox"/> IN PLATTED SUBDV. <input type="checkbox"/> SELL ENTIRELY <input type="checkbox"/> SUBDIVISION <input type="checkbox"/> SUBJECT TO ZONING <input type="checkbox"/> YOUR BUILDING YOUR PLAN	<p>® IMPROVEMENTS (6):</p> <input type="checkbox"/> CURBS <input type="checkbox"/> GUTTERS <input type="checkbox"/> NONE <input type="checkbox"/> OTHER <input type="checkbox"/> SIDEWALKS <input type="checkbox"/> STORM SEWERS <input type="checkbox"/> STREETLIGHTS <input type="checkbox"/> SOME UNDERGROUND UTL	<p>® DEVELOPMENT STATUS (5):</p> <input type="checkbox"/> FINISHED LOTS <input type="checkbox"/> NO DEVELOPMENT <input type="checkbox"/> PLAT DESIGNED <input type="checkbox"/> PLAT RECORDED <input type="checkbox"/> ROUGH GRADED <input type="checkbox"/> SURVEYED <input type="checkbox"/> ZONING CHANGE REQUIRED	<p>® DOCUMENTS AT OFFICE (6):</p> <input type="checkbox"/> AERIAL PHOTO <input type="checkbox"/> BUILDING PERMITS <input type="checkbox"/> DEMOGRAPHICS <input type="checkbox"/> LEGAL DESCRIPTION <input type="checkbox"/> NONE <input type="checkbox"/> OTHER ADDITIONAL INFO <input type="checkbox"/> PERC TEST <input type="checkbox"/> PLAT <input type="checkbox"/> SOIL ENGINEERING RPT <input type="checkbox"/> SURVEY <input type="checkbox"/> TOPOGRAPHICAL MAP <input type="checkbox"/> TRAFFIC COUNTS
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MISCELLANEOUS CONTINUED: Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

EASEMENTS (3):

- OTHER
- ROAD/RIGHT OF WAY
- UTILITY

® DISCLOSURES (5):

- CITY
- CODE COMPLIANCE REQD
- FLOOD PLAIN NO
- FLOOD PLAIN YES
- HISTORIC RESTRICTION
- LIMITED SELLER DISCL
- OCCUPANCY PERM REQ
- OTHER-CALL LIST AGENT
- PERC TEST NO
- PERC TEST YES
- SELLERS DISCL. AVAIL
- SELLERS DISCL. NOT AVAIL
- UNINCORPORATED
- VACANT LAND

® CONDITIONS (2):

- LEAD BASE PAINT/PIPE
- OTHER
- UNKNOWN

® OWNERSHIP:

- BANK
- GOVERNMENT
- OWNER BY CONTRACT
- PRIVATE
- RELOCATION

UTILITIES: Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

® UTILITIES AVAILABLE (5):

- ELECTRIC
- GAS
- NONE
- OTHER
- TELEPHONE

CABLE AVAILABLE:

- YES
- NO

® WATER AT SITE (5):

- CISTERN
- COMMUNITY
- NONE
- NOT CONNECTED
- OTHER
- PUBLIC
- SHARED
- WELL

WATER MAIN SIZES (2):

- 1" WATER MAIN
- 2" WATER MAIN
- 4" WATER MAIN
- 6" WATER MAIN
- 8" WATER MAIN
- 10" WATER MAIN
- 12" WATER MAIN
- OVER 12" WATER MAIN

DISTANCE TO MAIN WATER: _____

® SEWER SYSTEM (3):

- AERATOR
- COMMUNITY
- LAGOON
- NONE
- NOT CONNECTED
- OTHER
- PUBLIC
- SEPTIC
- SHARED
- TERRE DU LAC

SEWER MAIN SIZES (2):

- 4" SEWER MAIN
- 6" SEWER MAIN
- 8" SEWER MAIN
- 10" SEWER MAIN
- 12" SEWER MAIN
- OVER 12" SEWER MAIN

DISTANCE TO SEWER MAIN: _____

PROPERTY WATER:

- 2 PONDS
- 3+ PONDS
- CREEK
- LAKE
- NONE
- OTHER
- POND
- RIVER
- SPRING
- WATERFRONT
- WATER VIEW

ASSUMPTION INFORMATION Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

® 1ST ASSUMABLE:
 YES NO

APPROX ASSUMABLE BALANCE: _____

ASSUMABLE MORTGAGE PAYMENT: _____

ASSUMABLE PAYMENT:
 PI PIT PITI OTHER

YEARS REMAINING: _____ **ASSUMABLE INTEREST RATE (%):** _____ **ASSUMPTION FEE (\$):** _____

2ND MORTGAGE
 YES NO

FINANCIAL / MISCELLANEOUS INFORMATION Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

® SELLING TERMS (16):

- 2ND AVAILABLE
- ASSUMPTION
- BUY DOWN
- CASH
- CONVENTIONAL
- EXCHANGE
- FHA
- GOVERNMENT
- LEASE
- LEASE BACK
- LEASE OPTION
- LEASE PURCHASE
- OWNER MAY FINANCE
- OTHER
- PRIVATE
- RENT

- RRM/ARM
- SELLER ASSIST
- SELLER MAY PAY SMCLS
- SELL AS ENTITY
- SPECL FINCG CALL AGENT
- TRADE-IN
- VA

POSSESSION (8):

- 30 DAYS
- AT CLOSING
- IMMEDIATE
- LEASE OUT STAND
- NEGOTIABLE
- OTHER
- POSSESSION OTHER HM
- SPECIFIC DATE
- TENANTS RIGHTS
- TO BE CONSTRUCTED
- UNDER CONSTRUCTION

SELLER(S) SIGNATURE: _____